

Sanborn Regional School District

Facilities Committee Agenda

Sanborn Regional High School, 17 Danville Road, Kingston, NH

September 4, 2019 – 3:45 PM

Committee: Jim Baker, Larry Heath, Jaime Fitzpatrick, Steve Riley, Matt Angell

Attendees:

Jim Baker, Committee Chair - attended remotely

Jamie Fitzpatrick, Committee Member

Steve Riley - Facilities Director

Matt Angell, Business Administrator

Call to Order:

Committee meeting began at 3:50 PM

Review of Minutes [June 26, 2019](#):

Jamie Fitzpatrick moved to accept the minutes, Jim Baker second, all in favor.

Response to Open Items:

Jim Baker asked if any construction was done for the district consolidation. Matt Angell explained that the design is in with the town awaiting approval - no work has been done. Matt also reported that there is now a solution in place for the cantilevered wall.

July Monthly Reports:

[July 2019 Expenditure Report, Health/Dental Summary](#) - no comments/questions

[July 2019 Expenditure Report, Excluding Health/Dental](#) - no comments/questions

[July 2019 Revenues](#) - no comments/questions

[Trust & Revolving Funds Balance Summary](#) - June - no comments/questions

[Trust & Revolving Funds Balance Summary](#) - July - no comments/questions

Request to Withdraw Funds from the Facilities Use Revolving Fund:

Auditorium Supplies - [Quote from Port Lighting](#): Matt Angell clarified that the wrong quote was linked in the agenda and what they are actually looking for are the colored sheets that go in front of the stage lighting to change the color of the lights projected on the stage (screens & filters). The high school and IT department are trying to update the equipment in the auditorium because the equipment is currently very out of date and they are having difficulty connecting the equipment to the current broadcasting and projection technology. Matt is going to drop this request and will pay for these supplies from the general fund.

Technology - Mesh Camera for the High School: Matt Angell is still waiting for some quotes for this item. The current cameras in the parking lot do not adequately cover the view of entire parking lot. The mesh camera will allow the cameras to jump between each other to go back to a wireless router so that multiple cameras can be installed

without having to run underground wires. Matt would like to install cameras on the lights in the parking lot. This will be discussed further once a quote is obtained.

Approval of CIP Plan:

[CIP Report A](#) - Matt Angell explained that he is only looking for approval of the number pages and is still working on the narrative. Jim Baker asked if anything was added that was not discussed in a previous meeting. Matt did not add anything that wasn't previously discussed. This document is more concrete on the budget impact. Matt reinforced that this is just a plan, not a budget. The estimates in the CIP plan are not committed dollars, and reflect worst-case dollar scenario. **Jim Baker motioned to approve the CIP plan, Jamie Fitzpatrick second, all in favor.**

Select Architectural Services for Board Approval:

Jamie Fitzpatrick noted that there was not enough information to weigh cost schedule against experience and expertise. Matt Angell asked to narrow the list down to the 3 most qualified architects and then select from there. Jamie feels the most qualified would be the one who has performed the most architectural work for schools and municipalities. Jim Baker had narrowed his choices down to SDA, Lavallee, but noted he did not like some of the choices made in construction of the high school (lighting on the stairs, cathedral ceiling in the main entrance), and Cowan Goudreau, with SDA and Cowan Goudreau being his two top choices. Matt would like to make a choice within the next 30-60 day. Jim Baker suggested the committee take some more time so that Jamie can review the RFQs and narrow his choices down to 3. Discussion has been tabled. Matt will request the rates from the top 4 based on the choices made by the committee members in the next week.

[Banwell Architects](#)

[CMK Architects](#)

[Cowan Goudreau Architects](#)

[Dennis Mire - The Architects](#)

[Lavallee Brensinger Architects](#)

[Market Square Architects](#)

[PortOne Architects](#)

[RWH Architects](#)

[Samyn-D'Elia Architects](#)

Public Comments:

No public comments

Jamie Fitzpatrick motioned to adjourn @ 4:32 PM, Jim Baker second, all in favor.